

Application for Lead Principal Instructor

Instructions

Complete this form to apply for approval as a principal instructor for lead training. This application is for people who are already certified in a lead discipline, or who are enclosing their certification application.

Your information

Name (Last, First, MI): _____

Address – Street: _____

City: _____ State: _____ ZIP code: _____

Phone number: _____ Email: _____

Approval type and fees

Check the set of courses you are applying to instruct and include a check or money order payable to **DHS**.

Type of approval	Certification required	Courses you may teach	Initial fee	Renewal fee
Lead Hazard Reduction	Lead Abatement Supervisor	Lead-Safe Renovator, Abatement Worker, and Abatement Supervisor	☐ \$100	☐ \$50
Lead Investigation	Lead Risk Assessor	Lead Sampling Technician, Inspector, Hazard Investigator, and Risk Assessor	☐ \$100	☐ \$50

Additional requirements for initial applicants

If this is your first time applying for principal instructor approval, you must complete the **Qualifications** on page 2 to demonstrate your training and experience.

Signature

I verify that the information submitted on this application is truthful and accurate. I understand that any false information provided may be grounds for denying or revoking my certification. I understand that I must comply with Wisconsin lead regulations.

Signature — Applicant: _____ Date signed: _____

Submit application

Mail your completed application, fee, and all required attachments to:



State of Wisconsin
PO Box 93419
Milwaukee, WI 53293-3419

If you have questions, call 608-261-6876.

If you prefer a call in a language other than English, please email DHSAsbestosLead@dhs.wisconsin.gov request an interpreter.

Qualifications for initial applicants

Initial applicants must complete the additional requirements below.

Training

Include the following with your application:

- ☐ Teaching methods certificate — at least a 16-hour train-the-trainer course certificate or equivalent training, including a course description or agenda; or
- ☐ College transcript showing coursework in educational methods; and
- ☐ Proof of XRF training if applying for **lead investigation** approval.

Instruction experience

To be qualified for instructor approval, you must show that you have one year of experience providing work-related instruction in the last 5 years. List the organization, dates, and a description of the instruction, along with one contact who can confirm your experience.

Organization: _____ Start date: _____ End date: _____

Contact name: _____ Contact email: _____

Description of instruction: _____

Other experience

To be qualified for instructor approval, you must show that you have one year of experience related to lead hazard reduction or lead investigation in the last 5 years. The experience must include direct responsibility for the activities described below (or similar).

Lead hazard reduction

- Construction, improvement, or repair of homes or other buildings
- Lead worker protection or lead health effects
- Hazardous material abatement
- Environmental regulations

Lead investigation

- Construction, improvement, or repair of homes or other buildings
- Environmental investigations, building inspections, or hazard identification
- Public health or lead health effects
- Environmental regulations

List the organization, dates, and activities for which you were directly responsible, along with one contact who can confirm your experience.

Organization: _____ Start date: _____ End date: _____

Contact name: _____ Contact email: _____

Description of activities: _____